**Friarwood Surgery P.P.G. Meeting 29th September 2015**

**Present:** Kevin Duggan - (Practice Manager), Dr Linda Dale (G.P). John Nye (Chair) Brian Chappell, Betty Briddon, Sonia Atkin, Jeff Allinson, Jean Page, Ann Jones, Ann Hill, Barbara Brown, Ian Brown, Mike Skidmore, Ian Thompson, Janet Hardisty

**Apologies:** None

1. **Introduction –** Chair thanked all for attending.
2. **Minutes of last meeting** - JN asked if the July minutes were a true reflection of the meeting. This was approved by JA and seconded by SA.
3. **Practice Updates –** KD informed the group of the surgery’s involvement in forming a ‘federation’ with other practices in the local area. The idea of the federation is to be able to bid for services with the intention of retaining local services for local people. This was questioned and debated by the group to gain a clear understanding. JA asked that the group formally recognise and take action to highlight (to MPs) the problems of recruiting GPs and other health professionals. This was supported and individuals are looking into lobbying their local and national MPs. KD expanded on the views of JA by informing the group that the surgery has agreed to train 2x Physicians Associates (PA’s), this is part of the governments initiative to get new medical staff into general practice. The two PA’s are young ladies who are degree level students but have no experience of working in primary care, so we are asked to help bring them up to speed with working in general practice environment. Under GP supervision they will eventually be able to run minor ailment clinics etc. KD also informed the group that the surgery have put in a joint bid for funding to recruit a number of pharmacists to work within local practices, if successful it is hoped that the pharmacists will be able to help patients directly with medication enquires/reviews and correct usage etc. KD showed the group the new paperwork/forms to be completed to apply for a Dementia awareness grant (up to £500), KD commented that the practice were committed to making the surgery more dementia friendly and had recently fitted new door signs on clinical rooms & new easy read clocks in key areas. IB will look at the forms and with the help of KD submit to apply for the grant.
4. **CQC Inspection feedback –** KD talked through the CQC inspection day and thanked the fantastic response from PPG members (10 in total) who attended on the day to speak them. KD discussed the CQC inspection team feedback and said it was very positive and encouraging. The inspector was impressed with the PPG and commented that they helped drive a lot of changes that have happened in the surgery over the last 4yrs, they also commented that our PPG was the “best they had ever talked to” which is a massive complement to each and every patient who have been involved in the group. Various members gave their own feedback of speaking to the CQC inspectors and agreed it had been a positive experience.
5. **Open Day** – JN asked the group if they still wanted to deliver an open day at the surgery. IB asked what the focus would be on, JN suggested a health focus such as self-management and with teams such as health trainers etc. KD asked if they thought this should be in normal working hours or maybe a Saturday morning. The consensus was that it would be more effective to put something on when the practice was busy with patients such as when we have Flu clinics on. KD to look for future dates of the clinics and agree with JN the best date for this. It was suggested that we advertise the event by adding to our telephone recorded message when patients phone the surgery and also the website.
6. **AOB –** JN suggested that we may have some interest from students from the New College and it was also suggested that we approach the Kings School to try and attract younger members to the PPG. BB discussed some of the topics of discussion at PPG Network meeting including the Wakefield walk in centre and about building systems for the patients not services. BB also mentioned that the surgery could approach the Visual Impaired society for a visit to suggest improvements to the surgery to help blind patients
7. Meeting was closed at 8pm

The next meeting will be on Tuesday 27th October 2015.